



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044



Minutes of Meeting: 1st Board of Examinations on 8th Jan 2021

The first Board of Examinations meeting was held on Friday, 08th January 2021 at 3.00 pm in LRDC Hall.

Following members were present:

SN	Category	Name	Designation
1	Chairman	Prof. Dr. N.B. Chopade	Officiating Director, PCCOE
2	Member-SPPU	Dr. Mahesh Kakade	Director BEE, COE, SPPU
3	Special Invitee	Dr.S.G.Sonar	COE COEP,Pune.
4	Member-PCCOE	Prof. Dr. S.U. Bhandari	Dean Academics
5	Member-PCCOE	Dr. Mrs. Anindita Roy	Asso. Dean Acad.
6	Member-PCCOE	Prof. Dr. S.D. Thepade	Dean QA, PCCOE
7	Member-PCCOE	Dr. Mrs. Varsha Harpale	Asso.Dean QA, PCCOE
8	Member-PCCOE	Prof. Dr. P. A. Deshmukh	HOD-Mechanical
9	Member-PCCOE	Prof. Dr. M.T. Kolte	HOD-E&TC
10	Member-PCCOE	Prof. Dr. Mrs. K. Rajeshwari	HOD-Computer Engg
11	Member-PCCOE	Prof. Dr. Mrs. Sonali. D. Patil	HOD-Information Tech.
12	Member-PCCOE	Prof. Dr. Sandeep T. Mali	HOD-Civil
13	Member-PCCOE	Dr. Mrs. Sanjeevani S. Sonar	HOD-BS & H
14	Member-PCCOE	Mrs. Anjana R. Arakerimath	HOD-MCA
15	Member-PCCOE	Mr.P.S.Patil	Registrar
16	Member Secretary	Mr. S.K. Bhoite	COE, PCCOE
17	Asso. Member Secretary	Mr. S.L. Tade	Asso. COE, PCCOE

Leave of absence was granted to following special Invitee:

1	Special Invitee	Dr. A.A. Bhosale	COE, Cummins COE,Pune
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Agenda for the meeting was as under:

Item No.	Description	Action Required
1	Introduction of 'Board of Examination' members	Information
2	Briefing about overall structure and features of proposed examination scheme.	Discussion and suggestions / Inputs from members
3	Briefing about examination rules and regulations	Discussion and suggestions / Inputs from members
4	Briefing about grading and evaluation system	Discussion and suggestions / Inputs from members
5	Any other point with the permission of Chair	

01:01 Introduction of 'Board of Examinations' members

- Meeting was opened by Prof. S.L. Tade, Associate COE, PCCOE by welcoming the entire guest and giving tribute to Late Director sir Dr. G.V. Parishwad by enlightening his short journey with big achievements in PCCOE followed by condolence offered by the gathering.
- Prof S.L.Tade introduced all the members of Board of Examination and The meeting was proceeded by Prof. S. K. Bhoite, COE, PCCoE, Pune by briefing the autonomy journey of PCCOE and agenda of the meeting.

01:02 Briefing about overall structure and features of proposed examination scheme.

- Prof.S.K.Bhoite briefed about overall structure and features of proposed examination scheme. Wherein following points were presented and forum was opened for discussion.
 1. Organization structure Examination Board at PCCOE
 2. Objectives of Examination & Evaluation
 3. Examination scheme [Including Continuous internal assessment (CIA), Midterm Evaluation (MTE) & End Term Evaluation (ETE)]
 4. Marking scheme of Examination.
 5. End term examination Cycle.
- Dr. Mahesh Kakade expressed deep sorrow for the sad demise of our Late Director Dr. G.V. Parishwad. He has congratulated to all for putting the minute, clear and great sense of thought for autonomy. On the basis of his long experience in examination system, he has given valuable inputs on
 1. Role of examination system in quality check. He stressed about accountability of individuals in maintaining quality in assessment process.
 2. Importance of data analytics in examination process.
 3. He suggested using comprehensive methods for assessment for internal evaluation.
 4. He suggested using surprise test, as one of the tool of Continuous internal

evaluation or midterm examination.

- Special invitee Dr. S.G.Sonar, COE COEP shared his experiences at COEP, examination pattern. He said that, "the purpose of autonomy is freedom in academics with sense of roles and responsibility".
- The practices used by PCCOE faculty were shared by PCCOE members.
- **It was resolved that comprehensive methods will be used in internal assessment wherein faculty will have freedom to choose assessment methods. In due course of time some component of summative examination can be replaced with innovative methods of assessment.**

01:03 Briefing about examination rules and regulations

- Discussion continued with rules and regulations for examination where rules and regulation of MTE/ETE, minimum passing criteria, re-examination policy etc. were shared by Prof.S.K.Bhoite.
- Dr. Mahesh Kakade signified the importance of rules and regulations in examination system. He also mentioned the need for rules to fix accountability of individuals in examination system. He suggested to add rules and regulations for
 - a. Grace marks for students participating in NSS/Sports activity.
 - b. Differently abled students
- Dr. S. G. Sonar elaborated about the paper setting methodology of COEP
- **It was resolved to Improve the accountability of individuals by defining roles and responsibilities of respective authorities. For which standard operating procedures will be framed.**
- **It was resolved to consider the policy of "Person with disability act" as per government rule.**
- **It was resolved to frame policy for providing grace marks to students participating in extracurricular, co-curricular activity such as NSS/Sports etc.**

01:04 Briefing about grading and evaluation system

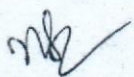
- Prof. S.K.Bhoite presented absolute grading and evaluation system defined for PCCOE.
- Dr.Mahesh Kakade explained importance of data analytics in examination process.
- Dr.S.G.Sonar briefed about relative grading system at COEP and provision of Star(*) marking in re-examination.
- **It was resolved to adapt absolute grading system for first batch.**

01:05 Any other point with the permission of Chair

Dr.Mahesh Kakade suggested to have provision in rules for conduct of examinations in unforeseen circumstance such as current pandemic situation.

Meeting was sum up by vote of thanks by Prof. S.L. Tade.

MOM Prepared by: S.K.Bhoite (Member Secretary BOE,PCCOE)


Dr.N.B.Chopade

Officiating Director

Chairman Board of Examination, PCCOE.

